



**Auburn Vocational Board of Education  
Agenda  
April 4, 2017  
7:00 pm**

**Item #1 Roll Call**

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Ken Klima

\_\_\_ Mr. Paul Stefanko

\_\_\_ Dr. Susan Culotta

\_\_\_ Dr. Brian Kolkowski

\_\_\_ Mr. Erik Walter

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Terry Sedivy

**Item #2 Pledge of Allegiance**

**Item #3 Approve Agenda**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #4 Approve Minutes of Regular Meeting on March 7, 2017 and Special Meeting on February 23, 2017**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Public Participation**

**Item #6 Administrative Reports**

- All Boards Dinner – May 3, 2017 @ 6:00 pm – Holiday Inn Express & Suites LaMalfa Center  
Notify Lori by April 13<sup>th</sup>

**Item #7 Facilities Committee Report – Mrs. Mary Javins**

**Item #8 Student Achievement Report – Mrs. Jean Brush**

**Item #9 Legislative Report – Mrs. Mary Javins**

**Item #10 Recruitment/Curriculum Report – No Report**  
***Next Meeting – May 31, 2017 at 4:00 pm***

**Item #11 Financial Committee Report – No Report**  
***Next Meeting – April 20, 2017 at 4:00 pm***

## **TREASURER’S AGENDA**

**Item #12 Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending February 28, 2017 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachment Item#12)

**NO ACTION REQUIRED.**

**Item #13 Approve Dollar Bank as Main Depository**

It is my recommendation that the Board approve Dollar Bank as the main depository effective April 4, 2017. It is my recommendation for the Board to approve the Memorandum of Agreement for Deposit of Public Funds. The Treasurer is authorized to execute the Signature Card and any other items necessary for this transaction. An RFP process was conducted and this recommendation is based primarily on the location proximity and lowest unit cost. It is anticipated the depository will become fully functional by July 1, 2017 and this agreement is in place through June 30, 2022.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #14 Approve Designation of Depositories for Interim Funds**

It is my recommendation that the Board approve the following financial institutions as public depository for active and/or interim funds of Auburn Career Center Board of Education for the period of July 1, 2017 to and including June 30, 2022.

First Merit	JP Morgan Chase
Fifth-Third Bank	Star Ohio
Home Savings	Tri State CDARS
Huntington National Bank	

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #15 Approve Authorization for Investment Management Services**

It is my recommendation that the Board authorize the Treasurer to utilize the services of UBS Financial Services for the purposes of investment management on behalf of Auburn Career Center.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

# Superintendent’s Agenda

**Item #16 Approve Adult Workforce Education Personnel**

It is my recommendation that the Board of Education employ the following teachers/staff for the 2016/2017 school year.

Dave Litterst	Facilities Maintenance Instructor	\$30.00/hourly
Christine Tredient	PN Faculty	\$30.00/hourly

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #17 2016-2017 Housing Project – 7070 Auburn Road**

*A. Approve Counter Tops Quote*

It is my recommendation that the Board approve the counter tops quote from Sims-Lohman of Willoughby, Ohio for \$6,425.00. There were three quotes submitted, the other two quotes are from Lowe’s of Concord, Ohio and Home Depot of Chardon, Ohio. (See Attachment Item# 17A)

*B. Approve Stone Quote*

It is my recommendation that the Board approve the stone quote from Raymond Builders Supply Inc. of Geneva, Ohio for \$3,309.75. There were three quotes submitted, the other two quotes are from the Home Depot of Chardon, Ohio and Lowe’s of Concord, Ohio. (See Attachment Item# 17B)

*C. Approve Carpet Quote*

It is my recommendation that the Board approve the carpet quote from Location Carpet of Painesville, Ohio for \$2,717.00. There were three quotes submitted, the other two quotes are from Carpet and Flooring Mill Outlet of Willoughby, Ohio and the Home Depot of Chardon, Ohio. (See Attachment Item# 17C)

*D. Approve Hardwood Flooring Quote*

It is my recommendation that the Board approve the hardwood flooring quote from Location Carpet of Painesville, Ohio for \$2,541.50. There were three quotes submitted, the other two quotes are from Carpet and Flooring Mill Outlet of Willoughby, Ohio and the Home Depot of Chardon, Ohio. (See Attachment Item# 17D)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #18 Executive Session**

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the **purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals**, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- b) Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.
- c) Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Ken Klima

\_\_\_ Mr. Paul Stefanko

\_\_\_ Dr. Susan Culotta

\_\_\_ Dr. Brian Kolkowski

\_\_\_ Mr. Erik Walter

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Terry Sedivy

Motion \_\_\_\_\_

Time In: \_\_\_\_\_

Second \_\_\_\_\_

Time Out: \_\_\_\_\_

**Item #19 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #20 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

*Please Notice Enclosures: Attachments  
Agenda and Attachments are on Blackboard*